



**Vadodara Gas Limited**  
**Notice Inviting Tender**

VGL invites tender on n-procure from registered and experienced Contractors for the Tender of “Hiring of Housekeeping Services for a Period of 03 Years” vide Tender No.: VGL/CO/C&P-HR/BD202507S229 Dated 04/07/2025”

**Tender uploaded on (n) Procure (<https://tender.nprocure.com>) Website vide Tender ID: 208437**

Contract Period: <b>36 Months</b>	<b>Tender Fee: ₹ 5,000.00*</b>
	<b>EMD: ₹ 1,16,630.00*</b>

**\*Tender Fee & EMD is mandatory for this Tender**

The Pre-Bid Conference will schedule on 01/08/2025 at 1200 Hrs.

The last date for uploading the duly filled Tender documents along with the necessary Documents, Certificates, Tender Fee, EMD and Power of Attorney on n-Procure: **14/08/2025** up to **1400 Hrs**

Hard Copy of the Tender Fee (in form like Bank Drafts / Banker Cheque payable to VGL/Bank transfer), EMD (in any form like Bank Guarantee, Demand Draft (DD), Banker's Cheque, Insurance Security Bond, Fixed Deposit Receipt in favour of Vadodara Gas Limited or a Letter of Credit) & Power of Attorney will be submitted in Original (in physical form) on or before **21/08/2025 at 1700 Hrs** to C&P Department, Vadodara Gas Limited, 1<sup>st</sup> floor, Riddhi Tower, Nr. Manisha Circle, O. P. Road, Vadodara - 390015.

Opening of Un-Priced Bid on n-Procure shall be on **14/08/2025 at 1500 Hrs.**

**Bid Evaluation Criteria (BEC)**

**Technical Criteria (as a single bidder)**

The bidder should have completed/ completion/ execution of providing of Manpower services in any Government/ Semi Government/PSU/ CGD/ MNC/ Pvt. Ltd. Company/ Public Limited Company/ Oil & Gas sector in previous 7 years to be reckoned from the final bid closing date as per following:

Experience of at least **Three** work orders/ contracts having a minimum order value of **₹ 11.47 Lakhs** for a period of one-year duration, in previous Seven (07) years to be reckoned from the final bid closing date.

**OR**

Experience of at least **Two** work orders/ contracts having a minimum order value of **₹ 13.76 Lakhs** for a period of one-year duration, in previous Seven (07) years to be reckoned from the final bid closing date.

**OR**

Experience of at least **One** work orders/ contracts having a minimum order value of **₹ 22.94 Lakhs** for a period of one-year duration, in previous Seven (07) years to be reckoned from the final bid closing date.

In Support of BEC, Bidder must submit copy(s) of work order/ contract including detailed scope of work along with its completion/ execution certificate from the concerned authority, duly



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certified/ attested by the Chartered Engineer and Notary Public with legible stamp along with bid to meet the above technical criteria.

### **Financial Criteria (as a single bidder)**

The Average Annual Turnover of the bidder should be minimum of ₹ 22,93,724.00/- during 03 Preceding Financial Years.

The Net Worth of the Bidder should be Positive as per the Last Audited Financial Statement.

The Working Capital of the Bidder should have a minimum of ₹ 4,58,745.00/- as per the Last Audited Financial Year.

**Note: The 03 Preceding Financial Year shall be F.Y. 2021-22, F.Y. 2022-23 & F.Y. 2023-24.**

**Annual Turnover** – In case the tenders have the bid closing date up to 31st September (or as amended from time to time by the Government) of the relevant financial year, and audited financial results of immediate 3 preceding financial years are not available, the bidder has the option to submit the audited financial results of the 3 years immediately before that. Wherever the closing date of the bid is after 31st September (or as amended from time to time by the Government) of the relevant financial year, the bidder has to compulsorily submit the audited financial results for the immediate 3 preceding financial years.

**Net worth and Working Capital** –In case the tenders having the bid closing date upto 31st September (or as amended from time to time by the Government) of the relevant financial year, and audited financial results of the immediately preceding financial year are not available, in such a case the audited financial results of the year immediately before that year will be considered as last financial year for Net worth/ Working Capital calculation. Wherever the closing date of the bid is after 31st September (or as amended from time to time by the Government) of the relevant financial year, the bidder has to compulsorily submit the audited financial result for the immediately preceding financial year. If the bidder's working capital is negative or inadequate, the bidder shall submit a letter from their bank having a net worth not less than ₹ 100 crores, confirming the availability of a line of credit for at least the working capital requirement as stated above. The line of credit letter from the bank is to be submitted strictly as per the format of F-15.

### **(A) Authentication of Documents to be Submitted in Support of BEC**

#### **(i) Technical Criteria of BEC**

All documents in support of the Technical Criteria of BEC to be furnished by the Bidder shall necessarily be duly certified/ attested by a Chartered Engineer and Notary Public with a legible stamp.

#### **(ii) Financial Criteria of BEC**

Bidder shall submit "Details of financial capability of Bidder" in the prescribed format (F-15) duly signed and stamped by a chartered accountant/ Certified Public Accountant (CPA).

Further, a copy of audited annual financial statements submitted in the bid shall be duly certified/ attested by Notary Public with a legible stamp



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Apart from the above, the Bidder must submit all other relevant documents/ information as specified in the Scope of Work/ SCC for Technical Evaluation of a bid or specified elsewhere in the Tender Document, towards proof of its responsiveness.

### **Methodology for Evaluation, Comparison & Award**

Evaluation, Comparison and Award shall be done on overall L1 basis.

In case of a tie at the lowest bid (L1) position between two or more bidders, the order/ LOA will be placed on the bidder having higher/ highest turnover in last audited financial year.

**Note:** VGL shall not be responsible for any delay in receiving the tenders and reserve the right to accept/ reject any or all tenders without assigning any reason.

**Offer Validity:** The offer should remain valid for a period of 90 Days from the right to accept/ reject any or all tenders without assigning any reason.

**Disclaimer:** Any revision, clarification addendum, corrigendum, time extension, etc. to the above tender will be hosted on n-procure website only and no separate notification shall be issued in the press. Bidders are requested to visit the website regularly to keep themselves updated.