



VADODARA GAS LIMITED
(A joint venture of GAIL gas and VMC)
CIN: U40106GJ2013PLC076828

NOTICE INVITING TENDER

Tender No. : **VGL/ CO/ C&P-CNG/ BD201910097**

HIRING OF HOUSEKEEPING SERVICES AT VGL, VADODARA

Sealed tenders under **Two Bid – Two Envelope System** are invited from reputed contractors for the following:

HIRING OF HOUSEKEEPING SERVICES AT VGL, VADODARA

Non – Transferable tender documents can be obtained between 1100 Hrs and 1600 Hrs on all working days from **25.11.2019 to 16.012.2019** from the office of the ASST. MGR. (C&P), “Corporate Office”, Vadodara Gas Limited, 1st Floor, Riddhi Tower, Near Manisha Circle, Old Padra Road, Vadodara – 390015 (GUJARAT), on payment of a **Tender Fee NIL** in the form of Demand Draft in the favour of **VADODARA GAS LIMITED**, payable at Vadodara.

Pre-Bid conference (PBC) shall be held on **02.12.2019 at 1100 Hrs** in Conference Hall of Vadodara Gas Limited, Vadodara, Gujarat [INDIA], Phone: 0265 – 2334075.

Sealed tenders along with Earnest Money Deposit of Rs. 39,360/- should reach ASST. MGR. (C&P) at the address given above not later than **1400 Hrs on 17.12.2019**.

Opening of Un-Priced Bid shall be on **17.12.2019 at 1500 Hrs**.

BIDDERS ELIGIBILITY CRITERIA

TECHNICAL CRITERIA (as a single bidder):

Bidder should have completed/ executed at least one single work order/ contract of “similar work” of minimum order value of **Rs. 4,92,000/-** (excl. taxes) for a period of One (01) Year duration, in previous seven (07) years to be reckoned from the final bid closing date

“**Similar Work**” shall mean providing housekeeping services to any Public Limited Company/ Pvt. Ltd. Company for a minimum period of 1 Year.

In support of same bidder must submit the work order/Agreement & completion /execution certificate mentioning required details, duly attested by notary public with legible stamp. For instance Work order/Agreement must clearly indicate Nature of work/ service, various components/ items, period, and value. Similarly, completion certificate/ execution certificate must clearly indicate reference to relevant work order, Actual value of executed work, and Actual date of completion.

Bidder must submit Copy of Registration certificate of the Firm/ Proprietorship, EPF Registration Certificate, ESIC Registration Certificate, GST Certificate, PAN Card of the proprietor, Labor License Registration No. All these statutory documents are to be certified by Notary Public with Legible stamp.

Bidder should not have any pending undisputed statutory liability outstanding on the balance date for a period of more than 6 months as per audited financial statement of FY 2017-18 & 2018-19. (Including GST, Service Tax, PF, ESIC) In support of the same, bidder shall have to submit the Certificate of Chartered Accountant of the entity.

NOTE:

A job executed by a bidder for its own plant/ projects cannot be considered as experience for the purpose of meeting the requirement of BEC of this tender. However, jobs executed for Subsidiary/ Fellow subsidiary/ Holding Company will be considered as experience for the purpose of meeting BEC subject to submission of tax paid invoice (s) duly certified by Statutory Auditor/ Chartered Accountant of the bidder towards payments of statutory tax in support of the job executed for Subsidiary/ Fellow subsidiary/ Holding company. Such bidders to submit these documents in addition to the documents specified in the bidding document to meet BEC.

FINANCIAL CRITERIA (as a single bidder):

Annual Turnover of the bidder should be a minimum of **Rs. 19.68 Lakhs**, in any one of the preceding three financial years.

Net worth of the bidder should be **positive** as per the last audited financial statement.

Working Capital of the Bidder should be a minimum of **Rs. 1.97 Lakhs** as per last audited financial year.

DOCUMENTS REQUIRED

The bidder shall submit “Details of Financial Capability of bidder” in prescribed format as enclosed duly signed and stamped by **Chartered Accountant and Notary Public with Legible Stamp**.

Further, copies of audited annual financial statements of last three years submitted in bid shall be duly certified and attested by notary public with legible stamp and date. Certified by CA & Notary both (No photo copy of attestation/certification of CA & Notary is to be considered).

METHODOLOGY FOR EVALUATION OF PRICE BIDS

Evaluation shall be done on overall L-1 wise into consideration for evaluation and comparison purpose.

Methodology for Evaluation and Award shall also include price evaluation based on overall lowest evaluated price (L-1) basis.

Offer Validity: The offer should remain valid for a period of three months from the date of opening of the tender.

Fax/ Telex/ Telegraph offers will not be accepted.

VGL shall not be responsible for any delay in receiving the tenders and reserves the right to accept/ reject any or all tenders without any reason.

Disclaimer: Any revision, clarification, addendum, corrigendum, time extension, etc. to the above tender will be hosted on the website <http://vgl.co.in> only and no separate notification shall be issued in the press. Bidders are requested to visit the website regularly to themselves updated.