

## Step 1: Online registration

URL: https://customer.vgl.co.in/Customer-Form

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Corporation Ward *	success	Date	
Select Corporation Ward	Data save succesfully. Your online request number	04/07/2023	+
	is:202307046347		
Surname *	OK	Viddle Name	
	UK .		
Phone No	Mobile No *	Email ID*	
House No / Flate No	Tower / Block Name	Society Name / House Name *	<b>—</b>
VGL Ward *	Area Name *	Landmark *	錼

- Fill all the fields in the form.
- Customer will get notified though SMS / email after registration.

## Step 2: Then after Admin can update status from Status field and add remark.

There are three type of status are there.

- 1. Approve
- 2. Reject
- 3. In Review
- If the registration request is rejected, customer will be notified via email & SMS with a reason. The request will be closed once it's rejected.
- If the registration request put In Review, customer will be notified via email & SMS to correct the submitted information/documents. The same request will be visible for approval if customers submit a form again with the correction.
- If the registration request is approved, customer will be notified via email & SMS with a payment link. Customer can do online SD payment and on successful payments customer's application number will be generated and registration will be completed



**Step 3:** URL: Customer will receive online payment link on registered email and registered mobile number

• When the user gets an email/SMS and opens the link user can see the payable amount with PAY option.

	int Venture Company of GAIL (GAS Ltd.) and VMSS	CHE LET OFFICE	RuPay>	
Online Registration	Current Bill Detail			
Request Number *	Request NO : 2023062278971	Consumer Name : Vinay		
2023062278971	Payable Amount: 2520		Amount to Pay:*	
	Pay Cancel			
0				-

**NOTE:** In case of Online Payment got failed and receipt is generated in ERP then customer will be notified via Email & SMS and customer can do online payment again.

**Step 4:** After successful payment download the registration Payment receipt.

THANK YOU.