



Vadodara Gas Limited
Notice Inviting Tender

VGL invites tender on n-procure from registered and experienced Contractors for the Tender of “Hiring of Service for Outsourcing of Accounting Services” vide Tender No: VGL/CO/C&P-FINANCE/BD202508S243 Dated 22/09/2025”

Tender uploaded on (n) Procure (<https://tender.nprocure.com>) Website vide Tender ID: 227044

Contract Period: 24 Months	Tender Fee: ₹ 3,000.00*
	EMD: ₹ 40,560.00*

***Tender Fee & EMD is mandatory for this Tender**

The Pre-Bid Meeting is schedule on **29/09/2025 at 12:00 hrs.**

The last date for uploading the duly filled Tender documents along with the necessary Documents, Certificates, Tender Fee, EMD and Power of Attorney on n-Procure: **13/10/2025 up to 1400 Hrs**

Hard Copy of the Tender Fee (in form like Bank Drafts / Banker Cheque payable to VGL/Bank transfer), EMD (in any form like Bank Guarantee, Demand Draft (DD), Banker's Cheque, Insurance Security Bond, Fixed Deposit Receipt in favour of Vadodara Gas Limited or a Letter of Credit) & Power of Attorney will be submitted in Original (in physical form) on or before **18/10/2025 at 1700 Hrs** to C&P Department, Vadodara Gas Limited, 1st floor, Riddhi Tower, Nr. Manisha Circle, O. P. Road, Vadodara - 390015.

Opening of Un-Priced Bid on n-Procure shall be on **13/10/2025 at 1500 Hrs.**

Bid Evaluation Criteria (BEC)

Technical Criteria (as a single bidder)

The bidder should have completed/ completion/ execution of provision of accounts outsourcing services in any Government/ Semi government/ PSU/ CGD / Public Limited Company/ Oil & Gas sector in previous 7 years & should have office location in Vadodara to be reckoned from the final bid closing date as per following:

Experience of at least **three** work orders/ contracts having a minimum order value of **₹ 5.98 Lakhs** for a period of one-year duration, in previous Seven (07) years to be reckoned from the final bid closing date

OR

Experience of at least **two** work orders/ contracts having a minimum order value of **₹ 7.17 Lakhs** for a period of one-year duration, in previous Seven (07) years to be reckoned from the final bid closing date

OR

Experience of at least **one** work orders/ contracts having a minimum order value of **₹ 11.96 Lakhs** for a period of one-year duration, in previous Seven (07) years to be reckoned from the final bid closing date

In Support of BEC, Bidder must submit copy(s) of work order/ contract including detailed scope of work along with its completion/ execution certificate from the concerned authority, duly



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certified/ attested by the Chartered Engineer and Notary Public with legible stamp along with bid to meet the above technical criteria.

Financial Criteria (as a single bidder): Not Applicable

(A) Authentication of Documents to be submitted in Support of BEC

(i) Technical Criteria of BEC

All documents in support of the Technical Criteria of BEC to be furnished by the Bidder shall necessarily be duly certified/ attested by a Chartered Engineer and Notary Public with a legible stamp.

Apart from the above, the Bidder must submit all other relevant documents/ information as specified in the Scope of Work/ SCC for Technical Evaluation of a bid or specified elsewhere in the Tender Document, towards proof of its responsiveness.

Methodology for Evaluation, Comparison & Award

Evaluation, Comparison and Award shall be done on overall L1 basis.

In case of a tie at the lowest bid (L1) position between two or more bidders, the order/ LOA will be placed on the bidder having higher/ highest turnover in last audited financial year.

Note: VGL shall not be responsible for any delay in receiving the tenders and reserve the right to accept/ reject any or all tenders without assigning any reason.

Offer Validity: The offer should remain valid for a period of 90 Days from the right to accept/ reject any or all tenders without assigning any reason.

Disclaimer: Any revision, clarification addendum, corrigendum, time extension, etc. to the above tender will be hosted on n-procure website only and no separate notification shall be issued in the press. Bidders are requested to visit the website regularly to keep themselves updated.