



VADODARA GAS LIMITED

(Joint Venture Company of VGL and Vadodara Municipal Corporation)

EXPRESSION OF INTEREST

INFORMATION BROCHURE CUM APPLICATION FORM

For

Setting up of CNG Stations

on

**Dealer Owned - Dealer Operated
(DODO) Model**

At VGL authorised Geographical Area

CONTENTS

S. No	Subject	Page No
1	Introduction	3-4
2	Eligibility Criteria	6-9
3	Preferred land area norms	9
4	Scope Matrix of Work	9-10
5	Model of DODO CNG stations	10-11
6	Application Fee and Bank Details	11
7	Application Procedure	11-13
8	Security Deposit (SD)	13
9	Term of Dealership	13
10	Reconstitution	13-14
11	Guidelines and Selection Procedure	15-16
12	Evaluation of offered Plot	16-17
13	False Information	17
14	Disqualification Criteria	17-18
15	Dealership Commission & Fixed Monthly Charge	18
16	Submission of Application Form & Office Address	18
17	Application Form	19-22
18	Annexures	23-33
19	Document Checklist	34

1. INTRODUCTION

- 1.1 Vadodara Gas Limited is the authorized CGD entity for setting up CGD infrastructures in the Geographical Area (GA) of Vadodara & Chhota Udepur (Gujarat).

From time to time, Vadodara Gas Limited invites Expression of Interest (EOI) for setting up CNG Stations on Dealership Model, GA specific advertisements for which are published in leading News Papers and also hosted on company web sites. Applications for Dealership are accepted during the dates prescribed through the advertisement.

In the State of Gujarat, Vadodara Gas Limited is developing CGD networks in Vadodara-Chhota Udepur District GA. To promote environment friendly and economical Compressed Natural Gas (CNG) fuel for transport sector, Vadodara Gas Limited intends to set up CNG Stations in Vadodara-Chhota Udepur Districts GA on Dealer Owned and Dealer Operated (DODO) Models. Accordingly, eligible individuals / parties may submit EOI, against the advertisement during the time period specified in the advertisement.

- 1.2 **Compressed Natural Gas (CNG)** is compressed form of natural gas stored and distributed at a normal pressure of 200–220 bar. It is a cost effective and environmental friendly substitute for conventional fuels like petrol, diesel, propane etc. It is much safer than other fuels as in the event of a spill / leakage, natural gas being lighter than air, ascends quickly

- 1.3 **City Gas Distribution Business:** CGD business comprises of following four segments

- i) Compressed Natural Gas (CNG) for Transport Segment
- ii) PNG – Domestic for cooking purpose in Household
- iii) PNG – Commercial for Hotels, Restaurants and other commercial uses
- iv) PNG – Industrial for large/ medium and small manufacturing units

- 1.4 **The key Drivers of CNG are:**

- **Economics:** On an energy-equivalent basis, natural gas is comparatively less costly vis-a-vis conventional fuels like LPG, gasoline and diesel. Natural gas is a clean-burning fuel that reduces vehicle maintenance such as extended interval of oil change and long life of standard spark plugs.
- **Eco Friendly:** Emission levels from CNG vehicles are significantly lower than conventional fossil fuels like Petrol and Diesel and meet BS-VI standards. Lower level of GHG emissions will help in achieving India's Nationally Determined Contribution pledged in Paris Agreement (UN Climate Change Conference 2015 - COP 21). Natural Gas (CNG/LNG) fuelled vehicles meet all safety requirements vis-à-vis traditional fuels such as petrol and diesel. Furthermore, these vehicles are safer as CNG ascends quickly in the air during an accident. Additionally, CNG fuel systems are “sealed,” which prevent any spill or evaporative losses.

- 1.5 **Specific EOI Details:** In the State of Gujarat, Vadodara Gas Limited is developing CGD networks in Vadodara and Chhota Udepur District GA. To promote environment friendly and economical Compressed Natural Gas (CNG) fuel for transport sector, Vadodara Gas Limited intends to set up CNG Stations in Vadodara-Chhota Udepur Districts GA on DODO Model in the following locations:

1.5.1 **Vadodara-Chhota Udepur Districts GA:**

<u>Stretch</u>	Stretch Name	Intended No. of New CNG Stations on DODO Model
Stretch 1	Along the Guru Gobindsinhji Marg from Bajwa - Chhani Char Rasta to Narmada Canal (Both Side).	02
Stretch 2	Along the Old Chhani Road from Channi Jakat Naka Circle to Patel tours and travels office Pandya bridge (Both side).	02
Stretch 3	Along the Main Road from L&T Circle to Sangam Char Rasta/ Jivan Bharti School Via Muktanand Circle (Both Side).	02
Stretch 4	Along the Gotri - Sevasi Main Road, Sevasi - Sindhrot Main Road from GMERS Hospital, Gotri to Kabir Farm (Both Side).	02
Stretch 5	Along the Sevasi Canal Road from Gotri - Sevasi char rasta to Near Priya Cinema Junction (Both Side).	02
Stretch 6	Along the Vasna - Bhayli main Road From Manisha Circle to SWC Hub (Both Side).	03
Stretch 7	Along with the Akota Main Road, Vasna Road, Vasna - Bhayli Road From Diwalipura Circle to Near Priya Cinema Junction (Both Side).	02
Stretch 8	Along the Atladara-Padra Main Road From BAPS Temple, Atladara to Across Pvt. Ltd. (Both Side).	02
Stretch 9	Along the Makarpura Main Road From Sussan Circle to Jambua Chokdi (Both Side).	01
Stretch 10	Along the Main Road From Unity Hospital, Vadsar to Tarsali Bypass	01

	(Both side).	
Stretch 11	Along the Harni Ring Road From Airport Circle to Parivar Chokdi (Both Side).	02
Stretch 12	Along the Golden Quadrilateral Ahmedabad - Mumbai Highway, NH-48 From Pannu Transport Service to TATA Genuine Parts Store, Ranoli (Both Side).	04
Stretch 13	Along the Golden Quadrilateral Ahmedabad - Mumbai Highway, NH-48 From Near Shree Ambe Petroleum, BPCL, Dashrath to near HP Center, HPCL Pump Valan (Within Authorised Area of VGL) (Both Side).	08
Stretch 14	Along the Baroda - Halol Main Road From near Rehau Polymers Pvt. Ltd. to near Reliance Industries Limited (Both Side).	04
Stretch 15	Along the Main Road – Vadodara - Dabhoi From Kapurai Chokdi to Bhidbhanjan Hanumanji Temple Towards Dabhoi Only.	01
Stretch 16	Along the Main Road Tilak wada - Dabhoi from near Akoti Bus Stant to nearr Dabhoi Town Hall Towards Baroda Only.	02
Stretch 17	Along the Main Road From Shree Ram Chown, Bodeli to Halol Road within Authorised Area of VGL (Both Side) From Shree Ram Chown, Bodeli to Rajput Garden, Jabugam (Both Side).	02
Stretch 18	Along the Main Road From Kala Ghoda Circle to Kashi Vishwanath Temple, Lalbagh Bridge (Both Side).	02
Stretch 19	Along the Main Road From Atal Briedge (Near manisha Circle) to Sun Pharma Road Vis Akshar chok	02

	to Darshan Darshan cricket Academy (Vasna-Bhayli canal road) (Both Side).	
Stretch 20	Along the Main Road From Sangam Char rasta to Sardar Estate Circle via Mandvi Gate (Both Side).	02
Stretch 21	Along the Main Road From Near Sun Plaza-2, Vadsar to Tulsi dham road T-Point via Darbar Chok (Both Side).	02

2. ELIGIBILITY CRITERIA FOR INDIVIDUAL (PROPRIETORSHIP/ PARTNERSHIP & NON-INDIVIDUAL APPLICANTS

(A) ELIGIBILITY CRITERIA FOR INDIVIDUAL APPLICANTS (PROPRIETORSHIP / PARTNERSHIP)

Common Eligibility Criteria applying as Individual is as under:

- i) **Citizenship:** Indian Citizen.
- ii) **Residential Status:** Resident of India (as per Income tax rules).
- iii) **Age:** Not less than 21 years.

Proof of age should be supported by copy of 10th Standard Board Certificate / Secondary School Leaving Certificate / Birth Certificate / Passport / Affidavit for age / Identity card issued by Election Commission.

- iv) **Educational Qualification:** Passed Minimum 10th (examination conducted by a Board/School).

Certificate issued by Armed Forces as equivalent to 10th Class pass in accordance with Ministry of Personnel, Public Grievances and Pensions (Dept. of Personnel and Training) notification No. 15012/8/82-Estt (D) dated 12.02.1986 will also be considered.

For educational qualification from overseas universities / boards, equivalent certificate issued by competent authority / State Government / Government of India should be submitted by the applicants.

- v) **Financial Strength:** Applicant having Minimum Net-worth of **Rs. 1 Crore** as on date of application (as per the statement in the form of affidavit and duly certified by Chartered Accountant) will be eligible. Net-worth computation for this purpose shall include the following ONLY:

Component	Items to be considered	Amount (Rs.)
Liquid	Listed Shares, Mutual Funds, Corporate and Govt. Bonds, Cash & Bank Balances, Fixed Deposits in Scheduled Banks, (in the name of applicant only)	100%

Non-Liquid	Land and building component of the fixed assets (full details of such assets to be furnished) at Market Value as assessed by Government approved Valuer. Govt. valuer report to be attached. <i>(Assets as per proportionate share in the name of applicant only)</i>	50%
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vi) Land:

a) It would be the responsibility of the applicant to ensure that the land meets all statutory norms of the concerned authorities and should not be mortgaged/hypothecated in favour of any other beneficiary during dealership period.

b) The land should either be owned by the applicant or should be leased in the name of the applicant as on the date of application and should have minimum lease of 15 years (or as advertised by the company) from the date of application. Applicant has to submit documents in support of same along with the application. However, Applicant may also apply on the land which he/she intends to purchase / get on lease, in support of which Registered Agreement to Sale, Registered Agreement to Lease and Registered Power of Attorney is required to be submitted along with the application subject to the condition that the applicant will get the clear ownership of the land in his/her name through Purchase/Lease/Transfer after issuance of LOI and before signing of Dealership Agreement. Applicant shall be required to provide notarized affidavit in this regard as per **Annexure-F..**

c) The Land shall be taken by the Company from the applicant, on registered lease for a minimum period of 15 years on a Fixed Nominal Lease Rent of Rs. 11,000/- per annum from the date of commercial operation of CNG Station. However, cost of registration of lease agreement shall be borne equally by Company and Dealer. Applicant to offer land on Lease / Sub-Lease to the Company and in such case, suitable Legal Agreement will be signed among all the applicable parties with period of Lease / Sub-Lease equal to or less than the lease period. *If the land being offered is on Lease agreement with 3rd party, the lease agreement should have provision of sub-lease.*

d) Further, it should be the responsibility of the applicant to ensure: -

- i) Offered land is having clear and marketable title as well as without any encumbrance.
- ii) Offered land is of required dimension and abutting the Road boundary, after leaving Right of Way (ROW) line of the road.
- iii) The offered land is also not notified for acquisition by any competent authority.
- iv) The offered land meets requirement of all concerned approving authorities regarding offered size and location for setting up and operating Fuel retail Outlet at the location.

Note: With regard to submission of documents by selected candidates, all certificates/documents required for meeting Eligibility criteria should be in possession of the applicant and valid as on date of application.

Partnership Firms:

The conditions spelt out above for individuals would be applicable to partnership firm.

In case of Partnership, the land should be owned by the firm or by partners in the same ratio of partnership or taken on lease by the partnership firm.

In addition to the required eligibility criteria mentioned under this policy, additional eligibility criteria, if any, included in any specific advertisement shall also have to be met by eligible applicants.

(B) ELIGIBILITY CRITERIA FOR NON-INDIVIDUAL APPLICANTS (ENTITY)

Non-individual entity applicant means Government Bodies/Agencies, Societies registered under:

Partnership Act 1932, Government Bodies/Agencies, Societies registered under Societies Registration Act 1860 / Societies registered under Co- operative Societies Act, 1912 or Co-operative Societies Act as enacted by concerned States, Charitable Trusts registered with Charity Commissioner of respective State Government, Companies formed under the Companies Act, 1956 / 2013.

Common Eligibility Criteria applying as Non-Individual is as under:

- (i) **Residential Status:** The entity should be registered in India.
- (ii) **Land:** With regard to land, all conditions covered for individuals would apply. In case of Partnership, the land should be owned by the firm or by partners in the same ratio of partnership or taken on lease by the partnership firm.
- (iii) **Financial Strength:** Applicant having Minimum Net-worth of Rs. 1 Crore as on Date of application (in the form of affidavit and duly certified by Chartered Accountant) will be eligible. Net-worth computation will be done as per the provisions of the Companies Act.

Note:

Registered Societies / Charitable Trusts/ Companies will have to furnish appropriate resolution to show that the person making the application on its behalf is empowered to make the same. Authorized signatory on behalf of the entity will also have to furnish an undertaking that it will observe the relevant guidelines.

In addition to the required eligibility criteria mentioned under this policy, additional eligibility criteria, if any, included in any specific advertisement shall also have to be met by eligible applicants.

- (C)** If any applicant is applying for more than one location but does not meet the minimum net worth criteria on cumulative basis in such cases applicant has to upfront declared the priority of Stretches/Location applied through a letter which will be submitted along with the application. VGL will process the applications on the same priority as originally mentioned by the applicant.

For the sake of clarity minimum net worth criteria for one single location is as per Clause No. 2 (A) (v) & 2 (B) (iii).

3. **PREFERRED LAND AREA NORMS**

Preferred Land Area Norms: Requirement of land sizes for setting up CNG Station are as noted below:

i) CNG Online Station / Daughter Booster Station (DBS) within Vadodara-Chhota Udepur Districts GA: Minimum frontage 30 m and minimum Area 900 sq.m.

ii) Above indicated plot sizes are minimum acceptable plot sizes, however, the applicant has to ensure that size of plot offered by him/her for the CNG Station meets all statutory requirements to obtain permissions and approvals from all concerned authorities like PESO, NHAI, Ministry of Road Transport and Highways (MoRTH), PWD, Municipal Corporation, Forest Deptt., DM NOC etc. and also meet design requirements. The applicant should ensure that the offered size of plot on National Highways to meet latest guidelines notified by Ministry of Road Transport and Highways (MoRTH). The Applicant to give undertaking to this effect as per Annexure-A.

iii) Higher size plots are preferable and beneficial.

iv) The offered land should be at a distance of more than 1 km from existing/planned Company Owned-Company Operated (COCO)/ Company Owned –Dealer Operated (CODO) station.

v) The indicated plot size shall be measured after leaving applicable Right of Way (ROW) as per norms of NHAI/PWD/CPWD/State Highway Deptt. /Local Authorities etc. However, the area falling within the ROW limits shall also be included in the lease/outright purchase in addition to the plot size indicated above.

4. **SCOPE MATRIX OF WORK**

4.1 Various activities required for setting up the CNG Station on DODO model has been distributed between Vadodara Gas Limited (“Company”) and the “Dealer” as noted below. Detailed scope of Work Matrix contained in Agreement shall be final.

S.No	Activities	In the Scope of
1	Arrangement of Land & all the land related permissions such as Urban Land sealing, CLU, applicable clearances from tax departments, No Objection Certificate from Owner / Co-Owners of Land for setting up CNG Station as per terms of dealership etc.	Dealer
2	All Civil Works for setting up the CNG Station	Dealer
3	Procurement of CNG Equipment and all associated facilities (including electrical items) to run CNG equipment for CNG dispensation	VGL
4	All Statutory Permissions related to Construction of CNG station, CNG Equipment & Dispensation	Dealer

5	Day-to-day operations of CNG Station i.e. Forecourt Management, Collection of Sale proceeds, Deposit of Sale proceeds in to VGL account	Dealer
6	Operation and Maintenance (O&M) of CNG Equipment and all associated facilities	VGL
7	Transportation of CNG through LCV Cascades in case of Daughter Booster Station (DBS)	VGL
8	Arrangement of required Electrical System e.g. taking Electrical Connection, Electrical Cabling & Earthing, UPS, Power Backup system, Arrangement of Transformers, installation of Electric Meters, Lighting Poles etc.	Dealer
9	Arrangement of Canopy, Station lighting, Flooring, General Upkeep of Station including Dispenser Area etc. for better visibility of VGL CNG branding	Dealer
10	Supply & Maintenance of Fire Fighting Equipment	Dealer
11	Fixation of Retail Selling Price of CNG	VGL
12	Tax/Duties related registration/payments/obligations	As per prevailing statutory obligation
13	Promotional Activities for Increasing CNG sale	VGL & Dealer
14	Various audits including safety audits and technical audits	VGL

- 4.2 Land for setting up CNG station is to be arranged by the Dealer, either through own land or land taken on long term lease from third party for period of not less than 15 years.
- 4.3 The total investment for land, day to day operations and forecourt management to be done by the dealer except for CNG equipment which will be installed by Company.

5. MODEL OF DEALER OWNED- DEALER OPERATED (DODO) CNG STATIONS

5.1 Following variants of Dealer Owned Dealer Operated (DODO) model are available:

5.1.1 DODO Category-A:

5.1.1.1 Dealer shall be paid Fixed Monthly Charges (FMC) in addition to payment of Dealership Commission (DC) on Rs./KG basis for CNG sold from the station. FMC to be paid to Dealer under DODO Category-A model, irrespective of the actual sale subject to default by dealer towards its obligations. In such scenario of default by Dealer, payment of FMC to be stopped from the ensuing month and actions will be initiated for termination of dealership agreement after serving due notice.

5.1.2 DODO Category-B:

5.1.2.1 Dealer shall be paid Dealership Commission on Rs. /Kg basis for CNG sold from the CNG station.

- 5.2 Applicant has to select the DODO model, out of the two models detailed as above at the time of submission of application for dealership. Any request for change of model shall not be normally entertained subsequently. However, one time change of model may be considered with the approval of Competent Authority on case to case basis.
- 5.3 FMC & DC, currently applicable for this model, is provided in this brochure. Any subsequent revision shall be notified by Company on time to time.
- 5.4 A Dealership Agreement in this regard shall be executed between Company and Dealer after award of Dealership.

6. APPLICATION FEE AND BANK DETAILS OF VADODARA GAS LIMITED

6.1 **Application Fee:** Applicants meeting the eligibility criteria, can apply against the advertisements with a non-refundable Application Fee of Rs **11,800/- (incl. 18% GST)**.

6.2 **Bank Account of Vadodara Gas Limited:** Following Bank Account of Vadodara Gas Limited is to be utilized for remitting payment of **Application Fee of Rs. 11,800/-** through RTGS/NEFT/IMPS/UPI:

ICICI BANK

Vadodara – New Lehipura Road Branch, City Center, Near Nyay Mandir, Opp. Lal Court, Vadodara, Gujarat – 390001

ACCOUNT NUMBER: 139605000565

IFSC CODE: ICIC0001396

Note: Application submitted without Application Fee shall not be entertained and rejected.

7. APPLICATION PROCEDURE

- 7.1 Application is to be submitted strictly in the Application Form provided by Vadodara Gas Limited. Application submitted through any other Mode shall not be considered. Further details if any on submission of Application Form shall be uploaded subsequently under Corrigendum before due date of submission. Application should be submitted Online only at website- <https://vgl.co.in/eoi/expressions-interest>.
- 7.2 Details of Payment of Application Fee (Non-Refundable) of Rs. 11,800/- (including 18% GST), to be made in the form of RTGS/NEFT/IMPS/UPI in Bank account of Vadodara Gas Limited, is to be provided in the Application Form.
- 7.3 **Documents to be submitted by the Applicants:**
The list of documents to be submitted by the applicant at the time of application are as follows:
- i) Application Form, duly filled up and signed by the Applicant
 - ii) **Notarized Affidavit by the applicant**
 - iii) Proof of age (date of birth) i.e. – Self Attested Copy of 10th Std. Board Certificate / Secondary School \ Leaving Certificate / Birth Certificate / Passport / Identity card issued by Election Commission / Affidavit for age (Original). *(Not applicable for Non-individual applicants)*
 - iv) Proof of educational qualification i.e. - Self Attested Copy of Certificate/Mark sheet of passing 10th Std. issued by a Board / School conducting the examination or equivalent. *(Not applicable for Non-individual applicants)*
 - v) Application Fee payment receipt

- vi) Document Checklist
- vii) Affidavit cum Undertaking as per **Annexure-A**
- viii) Notarised Affidavit and duly certified by Chartered Accountant for Financial Strength (Net-worth Statement of applicant as on date of application) for individual Applicant/ Proprietorship/ Partnership as **Annexure-B** and for Non-individual Applicant as **Annexure-C**
- ix) Undertaking of Applicant of his not falling under “Disqualification Criteria” for individual Applicant/Proprietorship/Partnership as **Annexure-D** and for Non-individual Applicant as **Annexure-E**
- x) Notarised Affidavit for offer of land from family member(s) and /or third party supported by land documents as **Annexure-F**
- xi) Notarized Affidavit by the applicant with respect to submission of documents establishing clear ownership of Land after issuance of LOI as Per **Annexure-G**.
- xii) Copy of land documents in support of ownership / lease rights, if the offered land is already owned or taken on lease by the applicant. If the land is not in possession of the Applicant at the time of submission of Application, Applicant has to submit Notarized copy of Agreement to Sale, Registered Agreement to Lease and Registered Power of Attorney and Notarized Affidavit by the applicant that he/she will get the clear ownership of the land in his/her name through Purchase/Lease/Transfer after issuance of LOI and before signing of Dealership Agreement.
- xiii) **Government Advocate’s** /VGL Empaneled Advocate/VMC Empaneled Advocate/GAIL Empaneled Advocate/ **Nationalised Bank empanelled Advocate’s** report on ownership of land stating that the applicant or the lessor in case land offered is arranged on long term lease by the applicant is having clear ownership of the land in his name through Purchase/ Transfer, the offered land is having clear and marketable title without any encumbrance and offered land is also not notified for acquisition by any competent authority.
- xiv) Sketch/Site map of the offered land with dimension and showing boundary details.
- xv) Document in support of conversion of land use, if already converted from Agriculture to Non-Agriculture purpose.
- xvi) Copy of Information Brochure, signed on each page as token of acceptance.
- xvii) For Non-Liquid assets (Land and building component) assessment report by **Government Approved Valuer**.
- xviii) **Certificate of categories towards SC/ST/OBC/ Women/ Defence Personnel, Para Military Personnel, Freedom Fighters and Physically Handicapped, if applicable.**
- xix) Any other document/Affidavit, if required to be submitted, under the terms of any specific advertisement.
- xx) Affidavit in regards to size of land and getting all statutory permissions/NOCs as per **Annexure-H**.

7.4 Additional documents in support of Specific Eligibility Criteria:

Partnership Applicants	Partnership deed (for applicants under partnership)
Non-Individual Applicants	Attested copy of Registration certificate / copy of Certificate of Incorporation of the entity from competent authority.
	Authority letter & copy of Resolution specifying name of the authorized person for making application.

7.5 AFFIDAVIT

The applicant is required to submit requisite affidavits as per Annexures confirming facts (as per prescribed formats) (for individual & for Non-individual applicants as applicable).

Note:

- (i) All affidavits should be submitted in original on stamp paper of appropriate value as applicable in the concerned State.
- (ii) All Stamp papers should be purchased in the name of the deponent.
- (iii) All affidavits should be made after the date of advertisement.

8. SECURITY DEPOSIT :

Following noted Security Deposits shall be payable by the Successful Applicant

- 8.1 An interest free refundable Security deposit of **Rs. 15.00 Lakhs** in the form of Electronic Transfer/Demand Draft from a Nationalised Bank or Bank Guarantee initial valid for 03 years after issuance of Letter of Interest (LOI) for Dealership by the Company.
- 8.2 Payment Security deposit of **Rs. 25.00 Lakhs**, to be submitted before commissioning of CNG Station, in the form of Electronic Transfer/Demand Draft from a Nationalized Bank or Bank Guarantee initially valid for 3 years against the security for payment collected by the dealer for sale of fuel which is to be deposited by him in the designated bank account of VGL on next working day. If the Security Deposit is submitted in the form of BG, Dealer has to ensure that the BG remains always valid during the term of the Agreement, failing which outstanding payment may be recovered from the payment Security Deposit. In such cases, Dealer shall be required to recoup the Security Deposit to the original amount. Amount of Security Deposit may be suitably reviewed by VGL on regularly based upon the average 7 days sale amount during last available 6 months sale data.

VGL reserves its rights to adjust any dues to it from the Security deposit at the time of termination of dealership. However, in case of termination of the dealership on account of non-payment / malpractice, the said security deposit will be forfeited.

9. TERM OF DEALERSHIP

The tenure of dealership will be for an initial period of **10 years** and renewable for every 5 years thereafter, subject to the examination of the performance of the dealership by VGL and on the terms and conditions mutually agreed upon.

10. RECONSTITUTION:

- a. **At LOI Stage:** No reconstitution will be permitted at LOI Stage except in cases of death/incapacitation as per Policy of Company. This applies to Sole Proprietor/Partnership Firm/Pvt. Limited/Limited Companies
- b. **After execution of Dealership Agreement:**
 - i) **For Sole Proprietor:** In case of Death/incapacitation, reconstitution of commissioned Dealership will be allowed in favour of the nominated legal heir(s) with the NOC from other legal heir(s). If there is/are no legal heir(s) or legal heir(s) have expressed unwillingness, the Dealership shall be terminated. **VGL may consider the written request from the nominated legal heir(s) and allow reconstitution of Commissioned Dealership in favour of the nominated legal heir(s).**
The sole Proprietor can induct his/her family member(s) i.e Spouse, Son and Daughter as a partner after period of Five (05) years of holding Dealership and

transfer his/her shareholding in favour of family member(s) i.e Spouse, Son and Daughter along with NOC from other Surviving/Legal Heir(s). VGL may consider the written request from the sole proprietor.

- ii) **For Partnership Firm:** Reconstitution will not be permissible for a period of Five (05) years from the date of execution of the Dealership Agreement except in cases of death/ incapacitation. However, after the expiry of the Five (05) years period, induction of a new partner may be permitted with minority of share up to 49%. For the next Five (05) years no more induction of partner shall be allowed.

In cases of death/ incapacitation of all the Partners, reconstitution of Dealership will be allowed in favour of the nominated legal heir(s) with the NOC from other legal heir(s). However, if there is/ are no legal heir(s) or legal heir(s) have expressed unwillingness, the Dealership shall be terminated.

In cases of death/ incapacitation of Partner(s), reconstitution of Dealership will be allowed in favour of the nominated legal heir(s) with the NOC from to other legal heir(s). However, if there is/ are no legal heir(s) or legal heir(s) have expressed unwillingness, the Dealership shall be reconstituted with the surviving Partner(s).

The reconstituted Partnership Firm shall be duly registered under the Indian Partnership Act.

Conviction of partner(s) by Court of Law: In a Partnership Firm, if any Partner(s) gets convicted by Court of Law for any criminal case/ moral turpitude cases, then in such case, VGL shall derecognize the existing set up of the Partnership Firm and recognize the dealership only in case Partnership Firm is reconstituted after removing the convicted partner(s) from the said Partnership Firm.

- iii) **For Private/Public Limited Companies:** No change/ modification in the equity shareholding of the Company (on-listed Companies) is permissible for a period of Five (05) years from the date of execution of the Dealership Agreement. However, after the expiry of the Five (05) years period, any change in equity shareholding structure of the Company will be permissible to outside shareholders with minority shareholding up to 49%.

The process of reconstitution shall be processed within a period of 3 months from the submission of complete proposal.

- c) Application fee for reconstitution at various stages shall be as follows:
- i. Reconstitution at LOI Stage due to Death/Incapacitation – Rs. 30,000 + GST
 - ii. Reconstitution after commissioning of station due to Death/Incapacitation – Rs. 30,000 + GST.
 - iii. Reconstitution after commissioning of station due to induction of an outside partner – Rs.3,00,000 + GST

11. GUIDELINES AND SELECTION PROCEDURE FOR CNG RETAIL OUTLET DEALERSHIP OF DODO MODEL

- 11.1 Applicants meeting the eligibility criteria, can apply against the advertisements by transferring the Application Fee of Rs **11,800/- (incl. 18% GST)** to the given account of Vadodara Gas Limited through NEFT/RTGS/IMPS/UPI.
- 11.2 The selection will be made from amongst eligible applicants after the due process of assessment of capability, techno-commercial evaluation of offered land and technical evaluation of documents submitted by applicant.
- 11.3 The applications received against the EOI shall be processed as per company policy norms. The selection procedure shall broadly involve following steps:
- i) Scrutiny of received Applications.
 - ii) Site Visit of offered land of shortlisted applicants by Committee of Company officials to evaluate suitability of offered land on various parameters.
 - iii) Declaration of results based on above steps. The result shall indicate a merit panel of up to 5 maximum applicants, if number of received applications are more than that. The merit panel shall be valid for a **period till the intended number of dealership agreement is signed.**
 - iv) Dealership shall be offered to as many applicants as required to be set up CNG Stations on DODO Model based on company's business requirement and techno-commercial feasibility starting from top of the merit panel list. **In case, the dealership offered is to be withdrawn for any reason whatsoever/terminated or VGL decides to open more CNG Retail Outlet at that location, VGL will have the option of awarding dealership to the next candidates in the panel if he/she meets the eligibility criteria at that point of time and after necessary site verification.**
 - v) In case, two or more applicants secure equal marks on site evaluation parameters on a particular stretch/location, the priority in selection of Dealership shall be accorded as following:
 - a) Higher Net worth
 - vi) Issuing Letter of Intent (LOI) to the selected applicants.
 - vii) Acceptance of LOI by the Applicant and submission of interest free refundable Security Deposit of **Rs. 15.00 Lakhs** in the form of Electronic Transfer/Demand Draft from a Nationalised Bank or Bank Guarantee initial valid for 03 years by the Applicant.
 - viii) Signing of Dealership Agreement between the successful Applicant and Company.
 - ix) If pipeline network is not available near the offered and selected plot location, the Dealers shall start CNG station as Daughter Booster Station (DBS), which may be converted to Online Station (OLS) at later stage subject to laying of Steel Pipeline is found technically feasible and commercially viable. In case of DBS, supply of gas through cascades will be in scope of Vadodara Gas Limited.
 - x) Submission of Payment Security deposit of **Rs. 25.00 Lakhs**, in the form Electronic Transfer/Demand Draft from a Nationalized Bank or Bank Guarantee valid for duration of Agreement against the security for payment collected by the dealer for sale of CNG which is to be deposited by him in the designated bank account of VGL on next working day. The said Security deposit is to be submitted before commissioning of the CNG Station.

- 11.4 The Applicant shall be given maximum timeline of 24 months from the date of issue of LOI to commission the CNG Station, failing which LOI shall stand cancelled, Agreement terminated and the Security Deposit shall be forfeited as per Policy of Company.
- 11.5 The security of the CNG equipment installed by VGL in DODO model shall rest with the Dealer. At the time of signing of agreements or handing over of the CNG Stations / Equipment, a list of all such equipment shall be prepared and signed by VGL as well as by the Dealer. At the time of termination/ cancellation / removal etc. of the agreement or dealer as the case may be, dealer shall be required to hand over back all the equipment as per list in sound conditions barring the normal wear and tear during the operation. If any equipment is found missing or damaged, the cost of the same shall be borne by the Operator/ dealer.
- 11.6 An aggrieved person may send his/her complaint related to Dealer Selection in DODO model to nominated Nodal Officer in VGL along with a fee of Rs. 5000/- through Demand Draft/Online mode. Any complaint/grievance without the fee shall not be entertained. No complaints against dealer selection will be entertained after 7 days from the date of publication of the result under any circumstances. Pending disposal of complaints received within 7 days, Issuance of LOI shall be kept in abeyance. Disposal of complaints shall be as per established complaint redressal system. However, Anonymous /pseudonymous complaints will not be investigated.
- 11.7 VGL may develop LCV Filling facility/De-compression Unit (DCU)/District Regulating Station (DRS) in the offered land. If the manpower for refilling of CNG Cascades/LCV at the CNG station is employed by the Dealer, then VGL will pay a service charge to the Dealer as decided by Company.

12. Evaluation of Offered Plot:

The offered land shall be first evaluated for techno-commercial viability as per existing Policy of Company. If offered land is found techno-commercial viable, then land will be evaluated on following parameters:

- i) Land plot attached to Main Road (NH/SH/Others): The marks assigned will keep on reducing in following order
- ii) No obstruction for free movement of vehicles/ free approach.
- iii) No High/Low Tension Over Headline.
- iv) Sufficient turning radius
- v) Land plots on comparatively busy road.
- vi) No School/ Hospital/ Housing Society adjacent to the plot.
- vii) Expected Peak Sales potential.
- viii) Frontage of the offered land.
- ix) Proximity to Pipeline (Existing or Proposed).

- x) **No Trees.**
- xi) **Proximity to culvert (farther from culvert desirable).**
- xii) **Availability of Power.**
- xiii) **Visibility from the Road.**
- xiv) **No Presence of Divider.**
- xv) **No earth filling required.**
- xvi) **No earth/ rock cutting required**

Note: The land offered to be qualified on techno-commercially evaluation and applicant has to secure minimum qualifying marks on above parameters as fixed by Company.

13. FALSE INFORMATION:

If any statement made in the application or in the document submitted by the applicant at any stage is found to be incorrect or false and/ or the applicant conceals any information, which if declared, would have made him/her ineligible for dealership, the application is liable to be rejected and in case the applicant has been appointed as a dealer, the dealership is liable to be terminated and Security Deposit forfeited. In such cases the dealer shall have no claim whatsoever against VGL.

14. DISQUALIFICATION CRITERIA

(A) Proprietorship/ Partnership Applicants:

The persons while meeting the above-mentioned eligibility criteria, if, do not satisfy any of the following requirements, will be considered as ineligible for applying for the dealership:

- (i) Not have been convicted for any criminal offence involving moral turpitude/ economic offences (other than freedom struggle).
- (ii) Not be mentally unsound / totally paralyzed.

The applicant has to submit an undertaking to this effect as per **Annexure-D**

The conditions spelt out above for individuals would be applicable to each partner of the partnership firm individually.

(B) Non-Individual Applicants (Entity)

The entity while meeting the eligibility criteria, if, do not satisfy any of the following requirements, will be considered as ineligible for applying for the dealership: -

- (iii) None of the members of the Governing / Managing Committee/ Directors/ Promoters of the Registered Societies /Trusts/ Company incorporated under Companies Act 1956/2013 should have been convicted for any criminal offence involving moral turpitude and / or economic offences (other than freedom struggle) punishable under Law.
- (iv) The Registered Societies / Trusts/ Company incorporated under Companies Act 1956/2013 should not have been convicted for any criminal offence involving moral turpitude and / or economic offences (other than freedom struggle) punishable under Law. The applicant has to submit an undertaking to this effect **Annexure-E**.

(C) Plots with following conditions shall not be considered for evaluation:

- (i) Totally blocked frontage of plot for free movement of vehicles.
- (ii) High / Low tension overhead line passing from inside the boundary of the plot.

Note : *The applicant has to submit an undertaking for C. (i) & C(ii) as above*

15. DEALERSHIP COMMISSION AND FIXED MONTHLY CHARGES

Currently payable Dealership Commission/Fixed Monthly Charges by Vadodara Gas Limited to Dealer for DODO Category A & B

(Rates are excluding applicable Taxes)

Name of GA	DODO-B	DODO-A	
	Dealership Commission (Rs./Kg)	Dealership Commission (Rs./Kg)	Fixed Monthly Charge (Rs./Month)
Vadodara-Chhota Udepur Districts GA	4.15	2.70	1,74,000/-

Note : Any subsequent revision in above rates shall be notified by Company from time to time.

16. SUBMISSION OF APPLICATION FORM AND OFFICE ADDRESS OF VADODARA GAS LIMITED

Submission of Application Form: Applicant(s) are requested to upload the scanned documents on the website of Vadodara Gas Limited under EOI Section, which is <https://vgl.co.in/eoi/expressions-interest>.

Original affidavits to be submitted/sent to Vadodara Office or respective Site office of Vadodara Gas Limited within 07 Days of closing of EOI

Address of Vadodara Gas Limited, Vadodara Office

**HOD (CNG),
Vadodara Gas Limited
1st Floor, Riddhi Tower, Manisha Circle,
Old Padra Road, Vadodara - 390015, (Gujarat)
Tel: 0265-2334075
Email ID: cng@vgl.co.in**

APPLICATION FORM

(To be Filled Online)

(For Indicative and Information Purpose)

OFFER FOR SETTING UP CNG STATION ON DEALER OWNED DEALER OPERATED (DODO) MODEL

(Please refer Information Brochure for filling the Application)

Latest
Passport Size
Photograph
with
Specimen
signature on
photograph

APPLIED FOR

Category-A

☐

Category-B

☐

(Please Tick \sqrt category for which being applied, refer information Brochure for category details)

Name of Geographical Area applied for: _____

Stretch No. on which offered land lies: _____

Stretch Description: _____

Location _____ City: _____

State _____

EOI publishing date on VGL Website: _____

APPLICANT INFORMATION

1. INDIVIDUAL APPLICANT / PROPRIETORSHIP/EACH PARTNER IN PARTNERSHIP FIRM

Name of Applicant: _____

Date of Birth: _____

Age (as on date of application): _____ Years

Father's / Husband's Name: _____

Gender: _____ Nationality: _____ Marital Status: _____

Mobile No. _____

Phone No. (Res.) _____

Phone No. (Off.) _____

E-Mail : _____

Educational Qualification: _____

Current Address:

District _____ PIN _____ State _____

2. NON-INDIVIDUAL APPLICANTS (ENTITY)

Name of Entity: _____

Name of Authorised Signatory: _____

Mobile No. _____

Phone No. (Off.) _____

E-Mail : _____

Current Address:

District _____ PIN _____ State _____

3. ID Details

PAN Number: _____

AADHAAR No: _____

4. DETAILS OF THE OFFERED LAND

Name of the owner(s) of the site: _____

Relationship of land owner with the applicant: _____

Coordinates of plot: **Latitude:** _____ **Longitude** _____

Specify the relevant information:

- (i) Frontage of the plot (in Meter) _____
- (ii) Depth of the plot (in Meter) _____
- (iii) Area of the plot (in Sq. Meters) _____
- (iv) Address of the plot: _____
- (v) Khasra/Gata/Kila Number: _____
- (vi) Khata Number _____
- (vii) Khatauni Number _____
- (viii) City survey no. of plot & Village _____
- (ix) Zone _____
- (ix) Details of the surroundings indicating approx. distance between surroundings and plot boundary
 - East : _____
 - West : _____
 - South : _____
 - North: _____
- (x) Availability of power connection: _____
- (xi) Availability of water Connection : _____
- (xii) Encroachments, if any: _____
- (xiii) Whether offer plot is situated on National Highway: _____
- (xiv) Details of any adjoining roads (main road, service road etc, indicate width of road): _____
- (xv) Any path way crossing the land _____
- (xvi) Any high voltage transmission lines passing through the plot or passing Nearby. If yes distance from the plot _____ (in metres)

(xvii) Whether the offered plot located within municipal limit or Outside the Limited:

(Please Tick ✓ the relevant limit)

Within

☐

Outside

☐

(xviii) Local Municipality ward _____

(xix) Nearest police station _____

(xx) Nearest fire station _____

(xxi) Whether title of plot is clear, marketable and undisputed: _____

(xxii) Whether land is, at any time, covered in Govt. Acquisition plan: _____

(xxiii) Whether the owner has received any notice of any type from any statutory body/ Agency for the referred plot. If yes, details there of _____

(xxiv) Whether the plot of land falls in Control area. If yes, whether NOC from concerned

(xxv) **Land Use Conversion** : Whether the land already converted from Agriculture to Non-Agriculture Use : Yes or No _____ (write yes or no)

5. SKETCH OF THE PLOT WITH DIMENSIONS & SURROUNDINGS:

(Separate sheet may be attached)

BROAD TERMS AND CONDITIONS

Broad Terms & Conditions of dealership on DODO model is as per Information Brochure and its Annexures.

DOCUMENTS TO BE SUBMITTED

Applicant has to submit documents as listed in the Information Brochure/Checklist.

I, _____ hereby certify that the information given above is true to the best of my knowledge and belief and nothing material has been concealed or omitted therefrom. Any wrong information / suppression of facts will disqualify me from being considered for the dealership.

Electronic Payment Details/Transaction No. _____ dated _____ for **Rs. 11800/-** against non-refundable application fee (Rs.10000/- plus 18% GST) drawn on _____ (Bank's name) in favour of Vadodara Gas Limited is enclosed.

Signature of Applicant

Place :

Date :

ANNEXURE- A

Notarized Affidavit cum Undertaking

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

In the matter of DODO dealership of Vadodara Gas Limited at _____ (Location),
District _____, State _____ I/We,
_____ son/daughter/wife of _____ age
_____ years resident of _____ do hereby solemnly declare and
undertake as under:

That I/we undertake to obtain statutory permissions/NOCs from concerned Authorities like PESO, NHAI, MORTH, PWD, Municipal Corporation, Forest Deptt., DM NOC etc. and the plot offered meets design requirements for setting up CNG Station.

That I/We undertake that no High/Low tension overhead lines are passing from inside the boundary of the offered plot.

That I/We undertake that frontage of plot is not blocked and is free for movement of vehicles.

That I/We undertake that offered plot lies on the notified stretch of Company and within its Authorised Geographical Area and not within 1 km of COCO/CODO Type of CNG Station

That I/We undertake to produce Original of all the attachments enclosed with this application as and when called by Vadodara Gas Limited and am aware that in the event I fail to produce the originals, my application for Dealership will be disqualified.

That I/ We also undertake that the viability of the said dealership is purely and exclusively at my own risk and costs and circumstances for which Vadodara Gas Limited will not at all be liable nor responsible in case the dealership is non-feasible, uneconomical or operational to run on any grounds whatsoever.

That I/We shall have no claims/demands whatsoever against Vadodara Gas Limited against cancellation/ withdrawal of Letter of Intent (LOI). Further, I/we hereby irrevocably and unconditionally, jointly and severally, undertake and indemnify Vadodara Gas Limited from and against all losses or damages or cost, charge, expense, suit or proceedings caused to or suffered or would be caused to or suffered by Vadodara Gas Limited by reason that the LOI has to be cancelled/withdrawn by Vadodara Gas Limited for reasons whatsoever.

That I/we also agree to for forfeiture of Initial Interest Free Security Deposit in event of cancellation/withdrawal of LOI by Vadodara Gas Limited for reasons attributable to me/us.

That I/we also agree to abide by and keep myself/ourselves bound by all terms and conditions as mentioned in Information Brochure of DODO CNG Station dealer selection and all other relevant documents applicable for the subject location.

I/We hereby certify that the information given above is true to the best of my/our knowledge and belief. Any wrong information/suppression of facts will disqualify me from being considered for the Dealership.

Solemnly Affirmed and declared before me.

This _____ day of _____ at _____

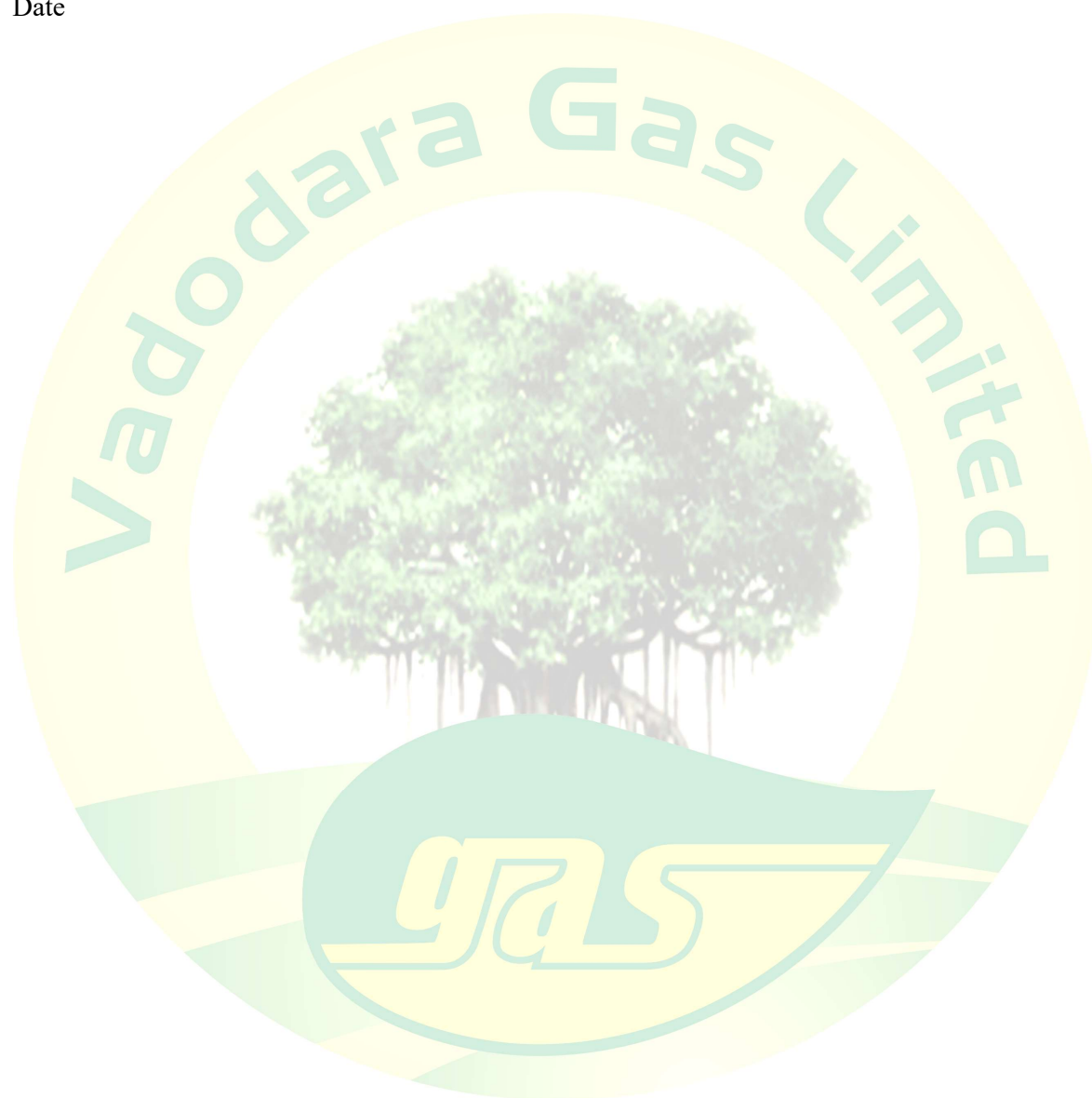
Seal & Signature of Magistrate/Judge/Notary Public

Place:

Date

Name of Deponent

Signature



ANNEXURE-B**Notarized Affidavit for Financial Strength****(For Individual Applicant/Proprietorship/Partnership)**

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

I, _____, son/daughter/wife of _____, aged about _____ years, resident of _____, *partner in the partnership firm carrying out business under the name and style of _____/proprietor of _____, (*Strike off whichever/if not applicable) do hereby solemnly affirm and declare as under:

1. That I _____ (name of Partnership/Proprietorship as case may be) have applied for CNG Station dealership of Vadodara Gas Limited at _____ (Location) District _____ as per EOI publishing date _____.
2. That as on **as on date of application**, I _____ (name of Applicant/Proprietorship/Partnership as the case may be) have Net-worth of Rs. _____ (Rupees _____) as per the following Net worth computation:

Component	Items considered	Amount (Rs.)
Liquid	Listed Shares, Mutual Funds, Corporate and Govt. Bonds, Cash & Bank Balances, Fixed Deposits in Scheduled Banks, (in the name of applicant only) (100% margin considered)	
Non-Liquid	Land and building component of the fixed assets (full details of such assets to be furnished) at Market Value as assessed by Government approved Valuer. (Govt. approved valuer report to be attached) <i>(Assets as per proportionate share in the name of applicant only)</i> (50% margin considered)	
	Total Net worth	

DEPONENT**Verification:**

Verified at _____ on this _____ day of _____ that the contents of the above affidavit are true and correct to the best of my knowledge. No part of this Affidavit is wrong and nothing material has been concealed therefrom.

DEPONENT**Certified by Chartered Accountant:**

Signature with Seal:

Name & Details _____

UDIN Number: _____

(Signature and Seal of Magistrate/Judge/Notary Public)

ANNEXURE-C

(Notarized Affidavit for Financial Strength (For Non-Individual Applicants))

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

I, _____, son / daughter / wife of

_____, aged about ____ years, Resident of

_____ authorized representative of

_____ (name of company) incorporated

under the Companies Act, 1956/2013, having its registered office at

_____ do hereby

solemnly affirm and declare as under:

1. That _____ (name of the Applicant entity) has applied for CNG Station dealership of Vadodara Gas Limited at _____ (Location) District _____ as per EOI publishing date _____.
2. That I am the authorized signatory of _____ (Applicant).
3. That **as on date of application**, _____ (Name of Non-Individual applicants) has Net-worth of Rs. _____ (Rupees _____) as per the Annual Accounts/ Balance Sheet prepared under the Companies Act, 1956/2013.

DEPONENT

Verification:

Verified at _____ on this _____ day of _____ that the contents of the above affidavit are true and correct to the best of my knowledge. No part of this Affidavit is wrong and nothing material has been concealed therefrom.

DEPONENT

Designation:

Location:

Certified by Chartered Accountant:

Signature with Seal:

Name & Details _____

UDIN Number: _____

(Signature and Seal of Magistrate/Judge/Notary Public)

ANNEXURE-D

Notarized Affidavit for not falling under “Disqualification Criteria”

(For Individual Applicant/Proprietorship/Partnership)

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

I, _____, son/daughter/wife of _____ Aged about _____ years, resident of _____, *partner in the partnership firm carrying out business under the name and style of _____/proprietor of _____, (*Strike off whichever/if not applicable) do hereby solemnly affirm and declare as under:

1. That I / _____ (name of applicant/ proprietorship/partnership firm as the case may be) have applied for CNG Station dealership of Vadodara Gas Limited at _____ (Location) District _____ as per Advertisement dated _____.
2. That as on _____ (Date of Application), I have not been convicted for any criminal offence involving moral turpitude/ economic offences (other than freedom struggle).
3. That as on _____ (date of Application) I am not mentally unsound / totally paralyzed.

DEPONENT

VERIFICATION:

Verified at _____ on this _____ day of _____ that the contents of the above affidavit are true and correct to the best of my knowledge. No part of this Affidavit is wrong and nothing material has been concealed therefrom.

DEPONENT

(Signature and Seal of Signature Magistrate/Judge/Notary Public)

ANNEXURE-E

Notarized Affidavit not falling under “Disqualification Criteria”

(For Non-Individual Applicants)

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

I, _____, son / daughter / wife of _____, aged about _____ years, resident of _____, authorized representative of _____ (name of company/applicant) incorporated under the Companies Act, 1956/1913, having registered office at _____ do hereby solemnly affirm and declare as under:

1. That _____ (Applicant) has applied for CNG Station dealership of Vadodara Gas Limited at _____ (Location) District _____ as per EOI publishing date _____.
2. That I am the authorized signatory of _____ (Applicant) and as such competent to swear this Affidavit.
3. That none of the members of the Governing / Managing Committee/ Directors/ Promoters of _____ (Applicant) has been convicted for any criminal offence involving moral turpitude and / or economic offences (other than freedom struggle) punishable under Law.
4. _____ (Applicant) has not been convicted for any criminal offence involving moral turpitude and / or economic offences (other than freedom struggle) punishable under Law.

DEPONENT

Verification:

Verified at _____ on this _____ day of _____ that the contents of the above affidavit are true and correct to the best of my knowledge. No part of this Affidavit is wrong and nothing material has been concealed therefrom.

DEPONENT

(Signature and Seal of Signature Magistrate/Judge/Notary Public)

ANNEXURE-F

Notarized Affidavit for offer of land from family member and/or third party supported by land documents

All the joint owners of the land have to submit this affidavit individually.

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

I _____ Son/Daughter/Wife of _____ aged about _____ years, resident of _____ do hereby solemnly affirm and declare as under:-

1. I understand that as per definition, Family members for offer of land comprise of (i) Self (ii) Spouse (iii) Father/Mother including Step Father/Step Mother (iv) Brother/Sister/ Step Brother/Step Sister (v) Son/Daughter/Step Son/Step Daughter (vi) Son-in-law / Daughter-in-law (vii) Parents-in-law (viii) Grand Parents (both maternal & paternal).
2. That I _____ is a Third Party/Member of Family (Strike off whichever is not applicable) of _____ (name of applicant), who has applied for CNG Station Dealership of Vadodara Gas Limited at _____ (location) against the EOI Publishing date _____.
3. That I, _____, own a piece of land singly/jointly bearing Gut/Survey No. _____ at _____ (village/town), Taluka/Tehsil _____, Dist _____ in the State of _____ admeasuring _____ metre (**frontage**) and _____ metre (**depth**) having area _____ sq. metres. as per the following details :

Name(s) of the owner of Land / Lessor	Relationship with Applicant (See Note)	Date of registration of sale deed/gift deed / lease deed/ date of mutation	Khasra No/Gut No /Survey No	Dimensions of land		
				Frontage in metre	Depth in metre	Area of the land (Sq..m)

Note : Please mention the relationship i.e. Third Party **or** (i) Self (ii) Spouse (iii) Father/Mother including Step Father//Step Mother (iv) Brother/Sister/Step Brother/Step Sister (v) Son/Daughter/Step Son/Step Daughter (vi) Son-in-law / Daughter-in-law (vii) Parents-in-law (viii) Grand Parents (both maternal & paternal)

4. That _____ (name of the Applicant/Entity) has applied for CNG Station Dealership of Vadodara Gas Limited at _____ (location) against the EOI Publishing Date _____
5. That I have no objection if the above-mentioned land is used for setting up of CNG station facilities by _____ (name of the Applicant/Entity) at the above-mentioned location, as per the site plan duly signed by me/all co-owners.
6. That In case of lease, I further confirm that I have no objection if the subject piece of land leased to _____ (name of the Applicant/Entity) is further leased/sub-leased to the Vadodara Gas Limited by him/her as per terms of the Vadodara Gas Limited.
7. I hereby confirm that the said piece of land has not been offered by me to any other person for CNG station Dealership of this location against the above-mentioned advertisement.
8. I hereby verify that what has been stated above is true and correct to the best of my knowledge, and nothing has been concealed there from.

DEPONENT

(Name of Deponent and Relationship with applicant)

Verification:

Verified at _____ on this _____ day of _____ that the contents of the above affidavit are true and correct to the best of my knowledge. No part of this Affidavit is wrong and nothing material has been concealed therefrom.

DEPONENT

(Signature and Seal of Signature Magistrate/Judge/Notary Public)

ANNEXURE-G

Notarized Affidavit for submission of documents establishing clear ownership of Land

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

I, _____ son/daughter/wife of _____, aged about _____ years, resident of _____, *partner in the partnership firm carrying out business under the name and style of _____ /proprietor of _____ /authorized representative of _____ (*Strike off whichever/if not applicable)

do hereby solemnly affirm and declare as under:

1. That I / _____ (name of Applicant) have applied for CNG Station dealership of Vadodara Gas Limited at _____ (Location) District _____ as per EOI Publishing Date _____.
2. I understand that the land should either be owned by the Applicant or should be leased in the name of the Applicant as on the date of application and should have minimum lease of 15 years from the date of application.
3. I undertake to submit the duly registered Agreement to Sale/Registered Lease Agreement/Registered Power of Attorney as the case may be establishing clear ownership of the land after issuance of LOI and before execution of Agreement.
4. That I have not created or purported to create any tenancy, license, charge, lease, mortgage, lien or any kind of third party right over the said property and no other person or party have any right, title or interest, claim or demand in to or upon the same either by way of mortgage, gift, trust, inheritance, lease, acquisition, requisition or otherwise and that the same are free from all encumbrances and there is no pending litigation of any kind whatsoever.
5. I also undertake that the land offered for DODO Model CNG Station is presently Agricultural Land, however, it will be converted from Agriculture to Non-Agriculture purpose within _____ months from the date of LOI. I also understand that failure to convert the land for Non-Agriculture purpose within the time mentioned above shall lead to cancellation of the LOI and forfeiture of the Security Deposit.

6. That I have not received any notice for acquisition or requisition in respect of the said property.
7. I hereby verify that what has been stated above is true to the best of my knowledge and belief and nothing material has been concealed there from. If any information/declaration given by me in my application or in any document submitted by me in support of my application for Dealership or in this affidavit shall be found to be untrue or incorrect or false, Vadodara Gas Limited would be within its rights to withdraw the letter of intent/terminate Dealership (if already appointed) and that I would have no claim, whatsoever, against Vadodara Gas Limited or any of its employees for such withdrawal/termination.

DEPONENT

Verification:

Verified at _____ on this _____ day of _____ that the contents of the above affidavit are true and correct to the best of my knowledge. No part of this Affidavit is wrong and nothing material has been concealed therefrom.

DEPONENT

(Signature and Seal of Signature Magistrate/Judge/Notary Public)

ANNEXURE-H

Notarized Affidavit for size of land and getting all statutory permissions/NOCs

(To be typed on Appropriate Non-Judicial Stamp Paper of Required Value)

I, _____ son/daughter/wife of
_____, aged about _____ years, resident of
_____, *partner in the partnership firm carrying
out business under the name and style of _____ /proprietor of
_____/authorized representative of
_____ (*Strike off whichever/if not applicable)

do hereby solemnly affirm and declare as under:

1. That I / _____ (name of Applicant)
have applied for CNG Station dealership of Vadodara Gas Limited at
_____ (Location) District
_____ as per EOI Publishing Date 01-02-2026.
2. That, I hereby affirm and confirm that the land offered by me/us for the said location
complies with the land size requirements and other related criteria as per the EOI.
3. Further, it is undertaken that getting all statutory permission and NOC for setting up CNG
Stations on DODO Model, will be carried out by undersigned as per the requirement of
EOI.

DEPONENT

Verification:

Verified at _____ on this _____ day of _____ that the contents of the
above affidavit are true and correct to the best of my knowledge. No part of this Affidavit is
wrong and nothing material has been concealed therefrom.

DEPONENT

(Signature and Seal of Signature Magistrate/Judge/Notary Public)

Document Checklist

[Please Tick (✓) Yes, against each document submitted]

S.No	Description	Submitted	
1	Application Form duly filled up and signed	Yes	No
2	Proof of Age	Yes	No
3	Proof Educational Qualification	Yes	No
4	Application Fee Receipt	Yes	No
5	Affidavit cum Undertaking as per Annexure-A	Yes	No
6	Notarised Affidavit and duly certified by Chartered Accountant for Financial Strength- Annexure-B for individual Applicant/ Proprietorship/ Partnership and Annexure-C for Non-individual Applicant	Yes	No
7	Notarised Affidavit for “Disqualification Criteria” for individual Applicant/ Proprietorship/ Partnership as Annexure-D and for Non-individual Applicant as Annexure-E	Yes	No
8	Notarised Affidavit for offer of land from family member(s) and /or third party supported by land documents as Annexure-F	Yes	No
9	Notarized Affidavit by the applicant with respect to submission of documents establishing clear ownership of Land after issuance of LOI as Per Annexure-G	Yes	No
10	Notarised Affidavit for size of land and getting all statutory permissions/NOCs as Per Annexure-H	Yes	No
11	For Non-Liquid assets (Land and building component), assessment report by Government approved Valuer (The assessed value to be matched with the value provided in Annex-B or C under Non-Liquid item)	Yes	No
12	Land documents in support of ownership / lease rights i.e. Registry/ Sale Deed/Transfer Deed/Lease Deed/ Revenue Records etc.	Yes	No
13	Government or Nationalised Bank empanelled Advocate’s Report on their letter head about clear and marketable title without any encumbrance and offered land is also not notified for acquisition by any competent authority.	Yes	No
14	Document in support of conversion of land use, if already converted from Agriculture to Non-Agriculture purpose.	Yes	No
15	Copy of Information Brochure, signed on each page as token of acceptance.	Yes	No